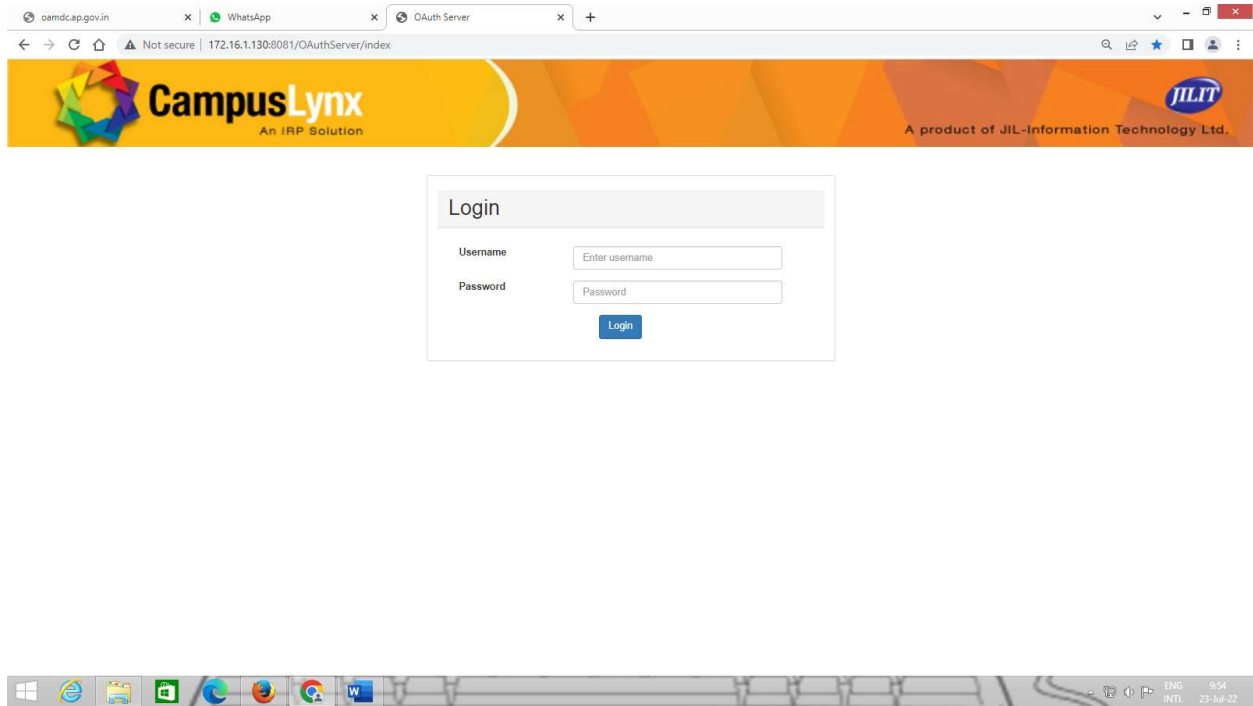


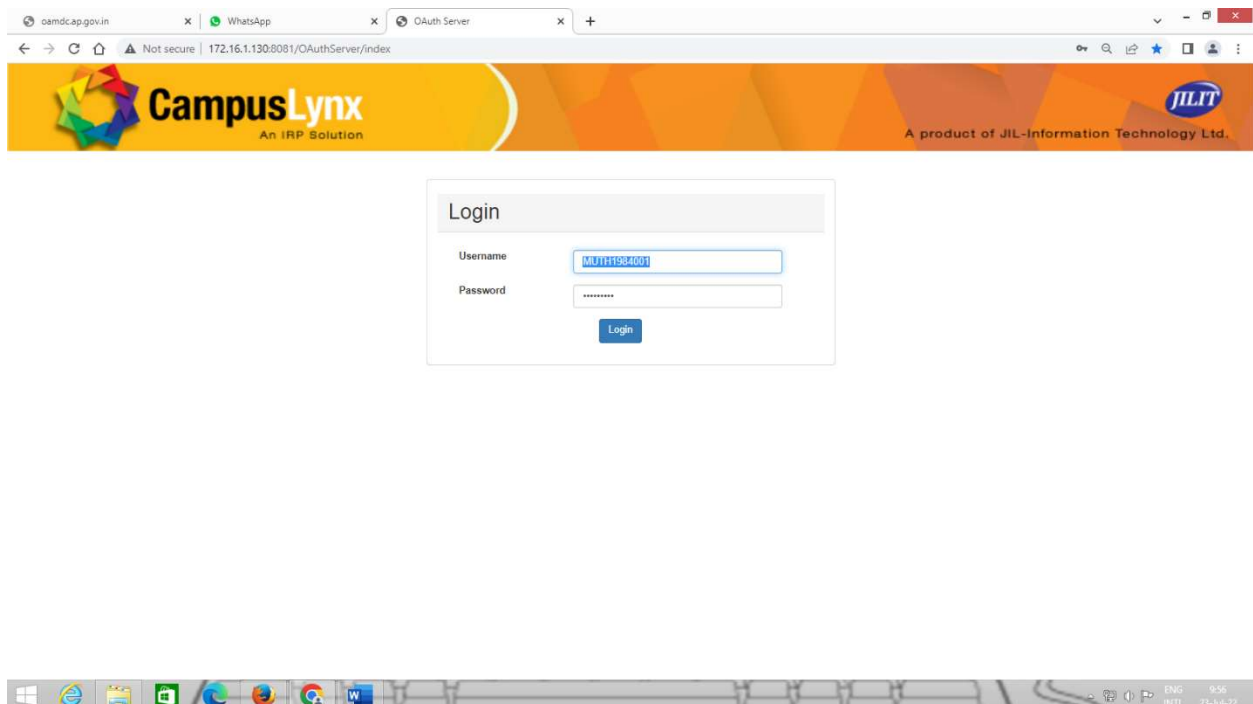
TEACHER'S SELF-APPRAISAL SUBMISSION

(User's Guide)

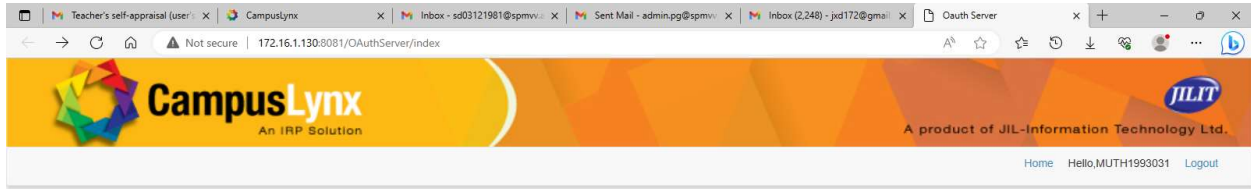
Step-1: First login <http://172.16.1.130:8081/OAuthServer/index> in chrome browser.



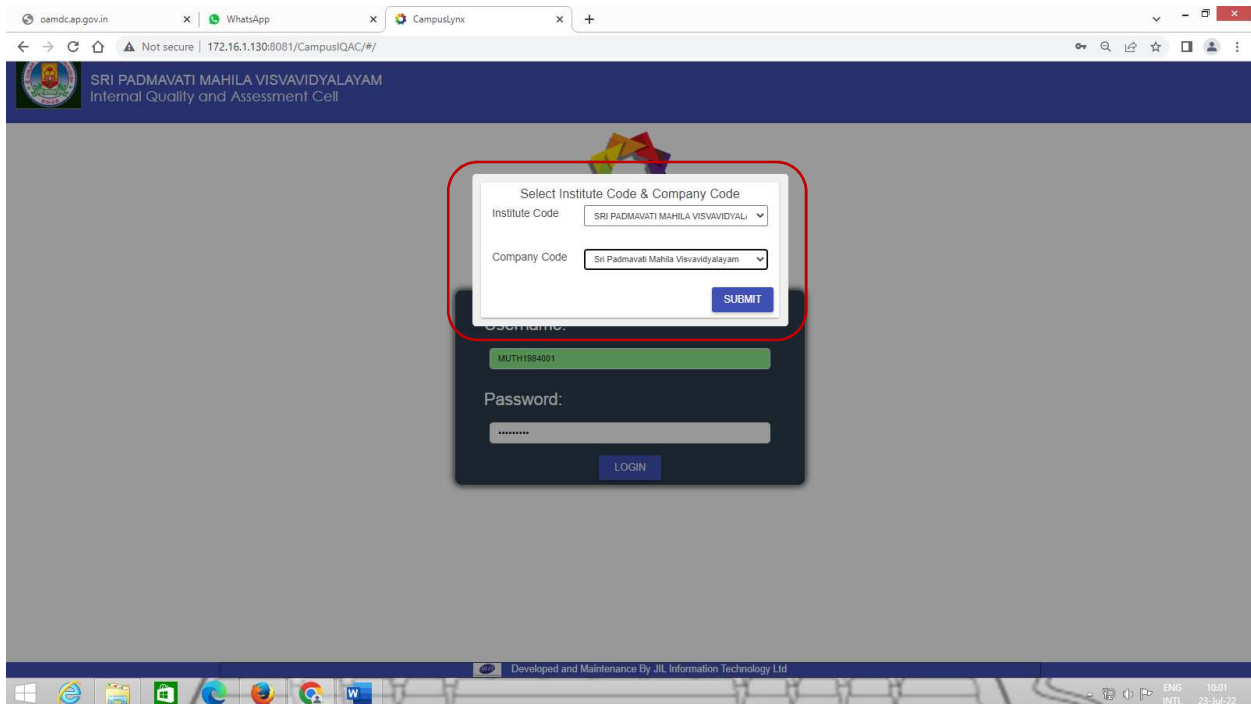
Step-2: Type USERNAME (Employee ID) and password (as given already) and click on login



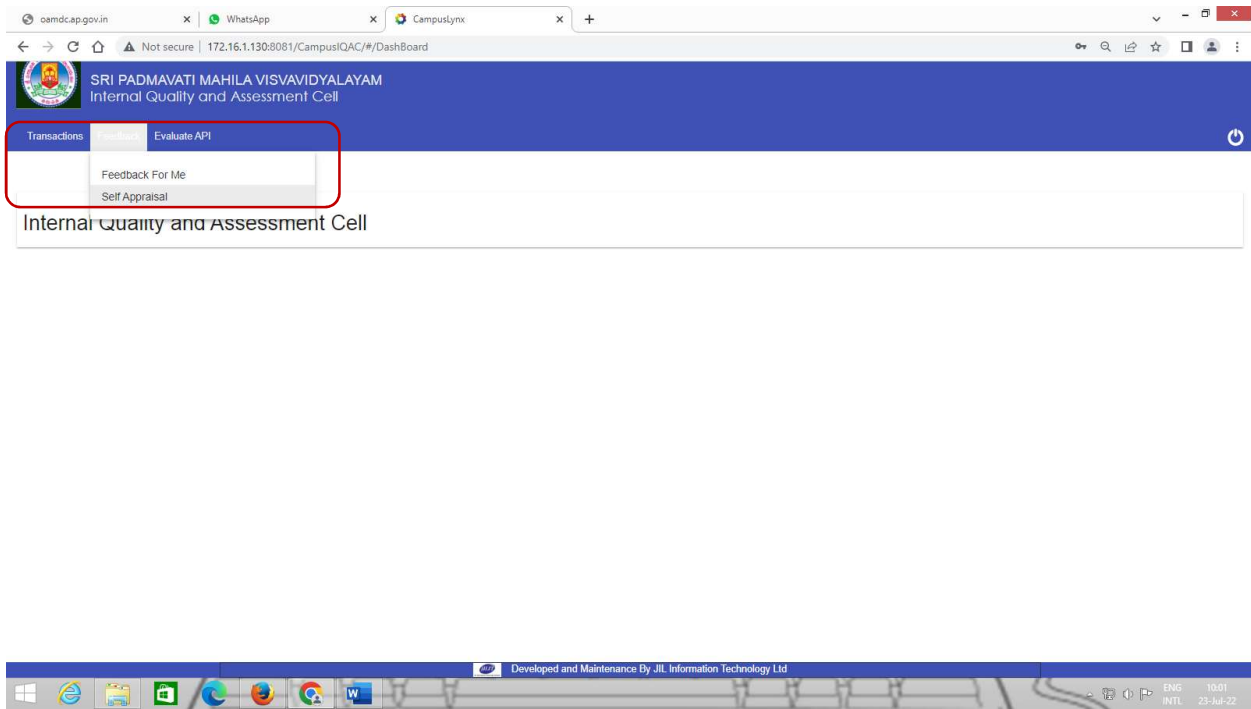
Step-3: Click on >> [CAMPUSQAC](#)



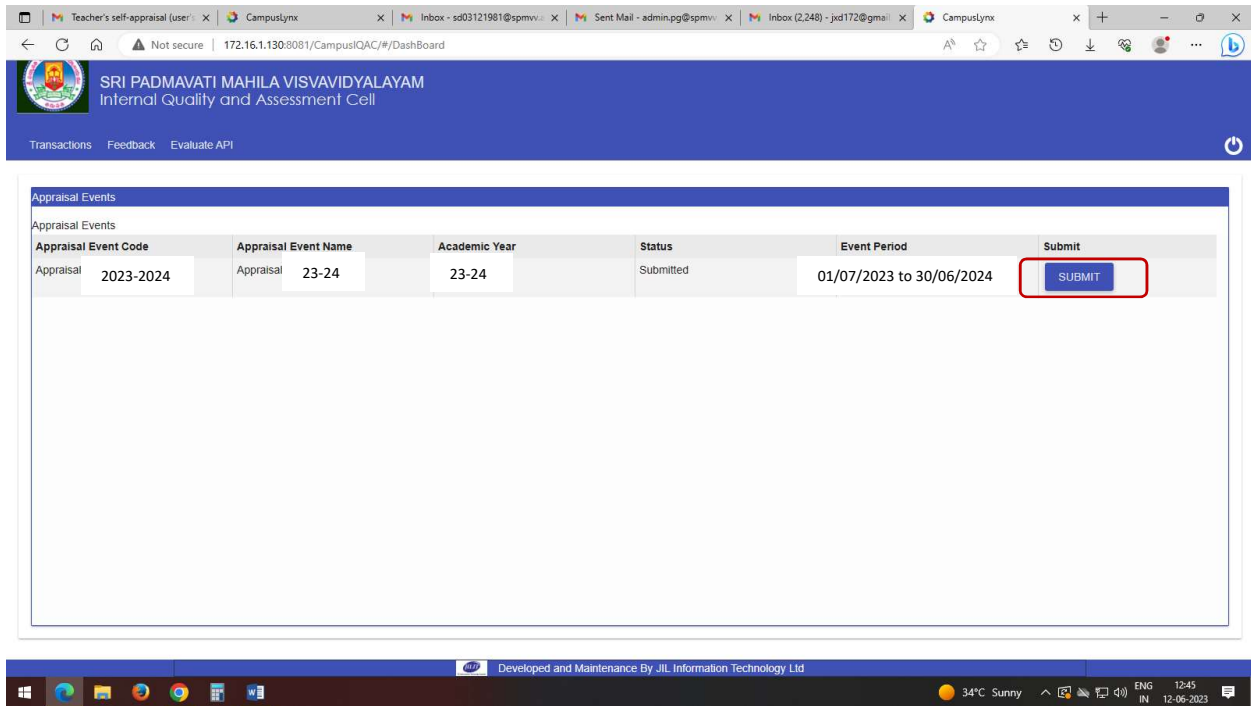
Step-4: Click on institution code and company code as SRI PADMAVATI MAHILA VISVAIDYALAYAM (select first one in both) and click SUBMIT



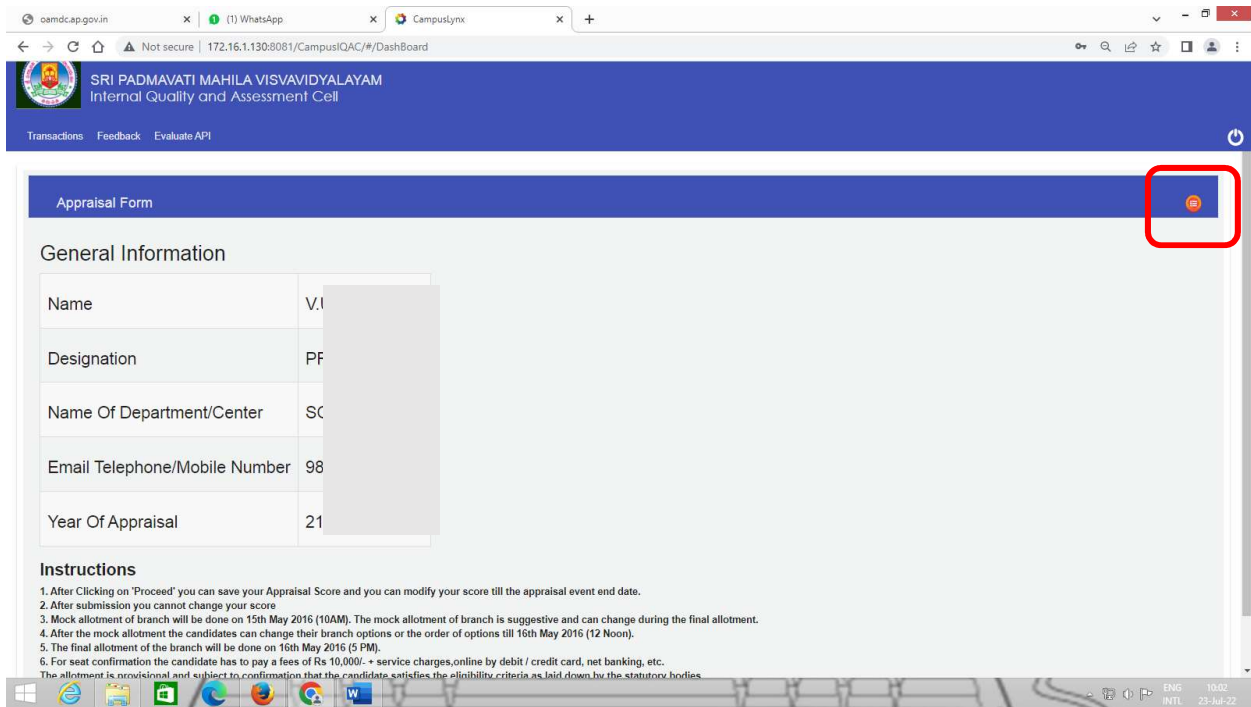
Step-5: Select on Feedback and click on Self Appraisal



Step-6: Then click on SUBMIT button

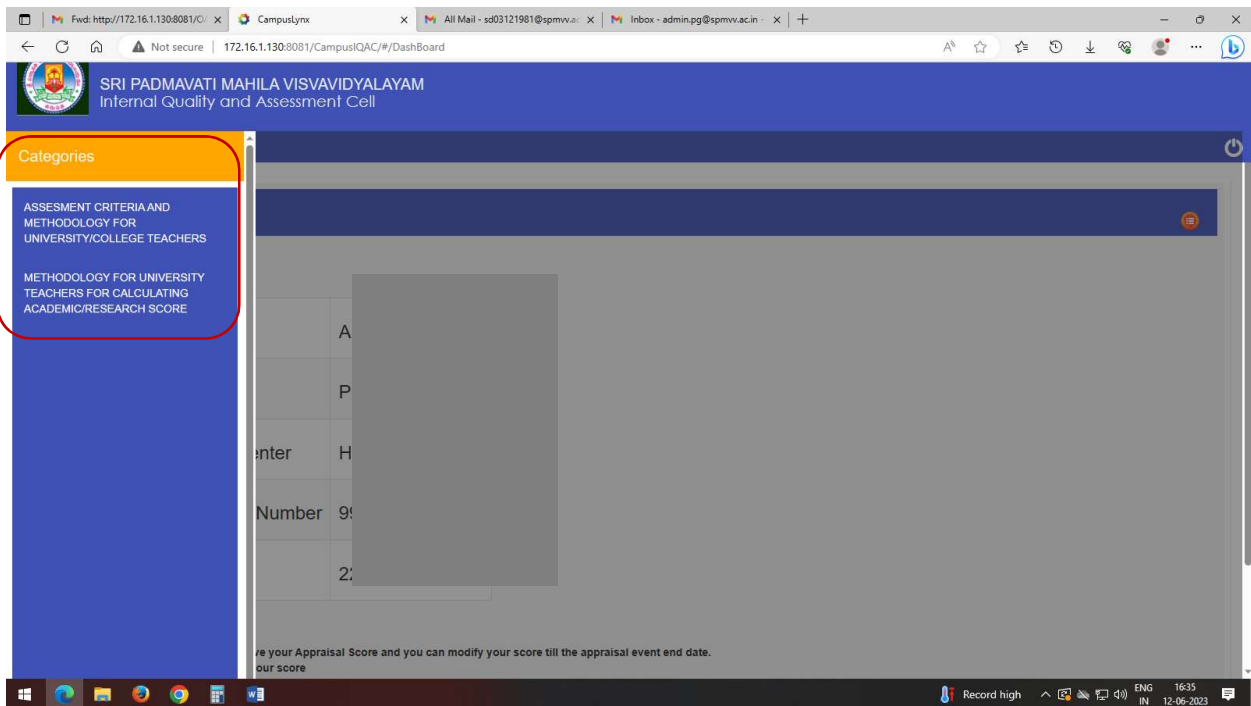


Step-7: Screen appears as Appraisal Form - General Information and click on right-side RED button

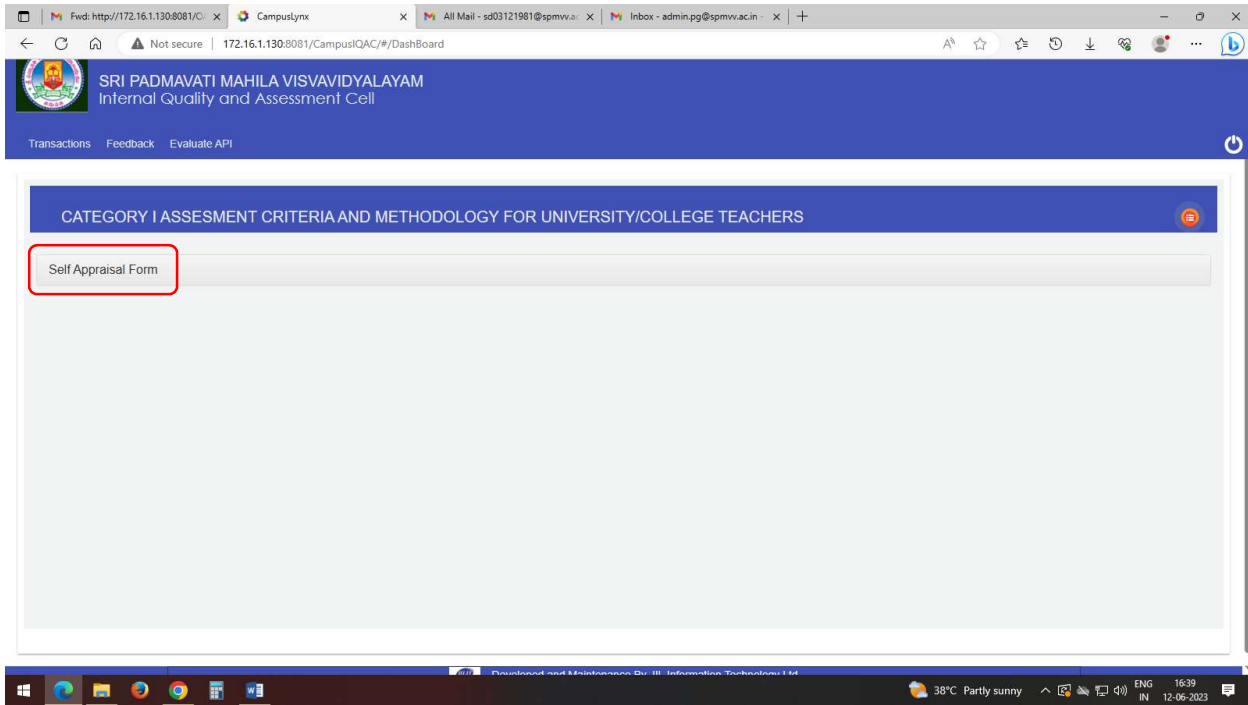


Step-8: Screen appears as shown as CATEGORIES –

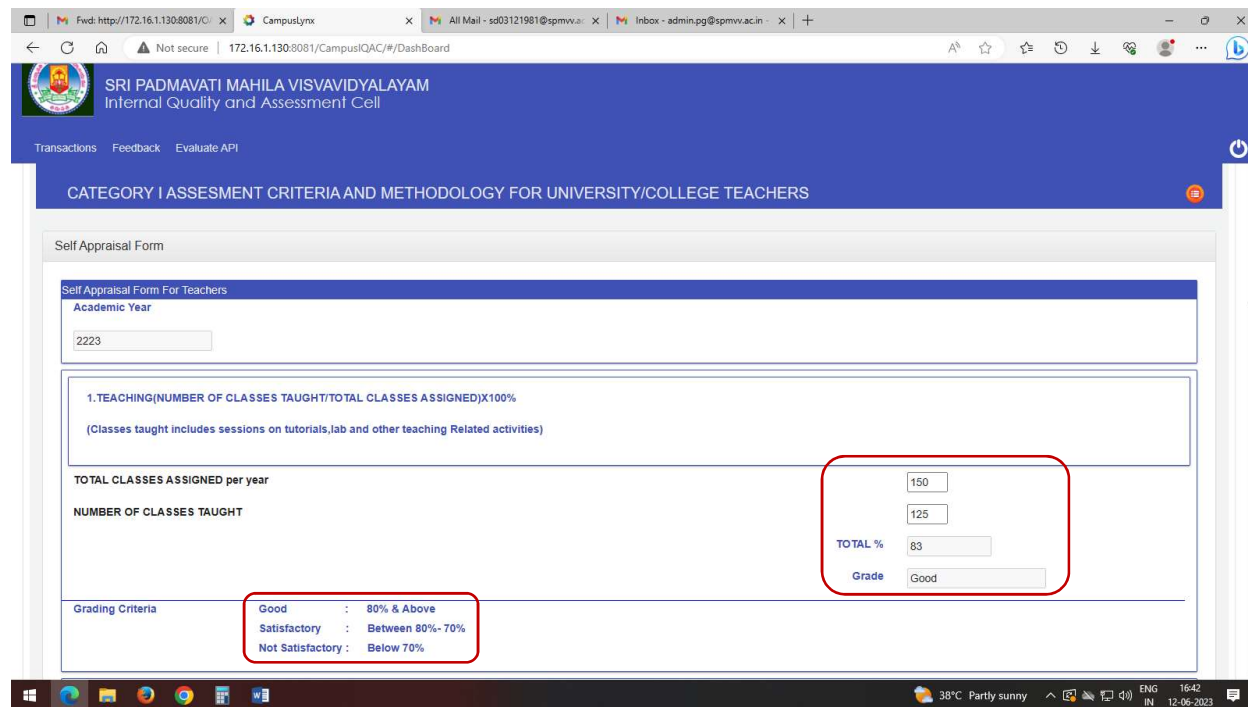
- I. Assessment Criteria and Methodology for University/ College Teachers;
- II. Methodology for University Teachers for Calculating Academic/Research Score



Step-9: Select Category-I: Assessment Criteria and Methodology for University/ College Teachers – click on Self Appraisal Form



Step-10: 1) Teaching: Fill total classes assigned per year & no. of classes taught, % will calculated grade will be generated.



Step-11: 2) Involvement in University/Research Activities: A) B) C) Tick the appropriate, score will be generated.

2. INVOLVEMENT IN UNIVERSITY / STUDENT/RESEARCH ACTIVITIES

A) Administrative Responsibilities such as

1. Head	<input checked="" type="checkbox"/>	3
2. Chairperson	<input checked="" type="checkbox"/>	
3. Dean	<input type="checkbox"/>	
4. Director	<input type="checkbox"/>	
5. Co-Ordinator	<input type="checkbox"/>	
6. Warden	<input type="checkbox"/>	
7. Member in any committee	<input checked="" type="checkbox"/>	
8. Any other	<input type="checkbox"/>	
9. None	<input type="checkbox"/>	

B)

1. Examination Duties Assigned	<input checked="" type="checkbox"/>	2
2. Evaluation Duties Assigned	<input checked="" type="checkbox"/>	

C)

1. Student related Co-curricular Activities	<input type="checkbox"/>	0
2. Extension Activities	<input type="checkbox"/>	
3. Field Based activities such as Student Clubs, Career Counseling, Student Visits, Student Seminar and Other Events, Cultural Sports, NCC, NSS and Community Service	<input type="checkbox"/>	

D) F) G) the appropriate, score, % and Grade will be generated, once check all fields and click on SAVE button – Category-1 is completed.

D)

1. Organizing Seminars	<input checked="" type="checkbox"/>	3
2. Conferences	<input checked="" type="checkbox"/>	
3. Workshop	<input type="checkbox"/>	
4. University Activities	<input checked="" type="checkbox"/>	

F)

M.Phil/Ph.D Research Guidance		4
Conducting minor or Major Research Project Sponsored by National Or international Agencies.		5

G)

Single or joint Publication in UGC Care List Of Journal		3
---	--	---

TOTAL % 20

Grade Good

Grading Criteria

Good	: Involved in at least 3 Activities
Satisfactory	: 1 to 2 Activities
Not Satisfactory	: Not Involved / Undertaken Any of the Activities

SAVE

Step-12: Now, Click on Transaction and list will appear

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Transactions Feedback Evaluate API

- ICT Moolc Information
- Patent Detail
- Moolcs Form
- Research Projects
- Book Detail
- Journal Paper Publication Master
- Policy Document
- Invited Lecture
- Tab-Thesis / Research Guidance
- Translation Works in Languages
- FellowShip Awards
- E-Content
- Chapter Detail
- Workshop Refresher Orientation Program
- Paper Presentation

Appraisal Event Name	Academic Year	Status	Event Period	Submit
Appraisal22-23-DEMO	2223	Broadcast	01/04/2022-25/07/2023	<input type="button" value="SUBMIT"/>

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37°C Partly sunny 10:30 13-06-2023

Step-13: ICT MOOC Information -> Select academic year you want to apply & click on (tick mark) and enter details one by one and SAVE, it will appear in list added under one by one

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Transactions Feedback Evaluate API

ICT Moolc Information

Academic Year* 2324

API Group Code*

Type of Innovation Pedagogy*

Type Of Course* Active

Search

Sr No.	ACADEMIC YEAR	SL No	Topic Type	Topic	Deactive
<input type="checkbox"/> 1	2324	1	Home Science	Course coordinator for MOOCs(4 credit course) (in case of MOOC's of les...	N

37°C Partly sunny 10:35 13-06-2023

Step-14: Now select Patent Details -> select academic year you want to apply & click on (tick mark) and enter details one by one and SAVE, it will appear in list added under one by one

Patent Detail

Academic Year* 2324

Patent Title* srmv Inventors* A kusuma

Patent No* 12345 Application Number 2022HS01 Patent Status Filed

API Group Code* 5(a)

Activity Code* 5(a) 2

SAVE DELETE RESET EXIT

Sr No.	Academic Year	SL No	Patent No	Api Group Code	Patent Title	Inventors	Activity Code
1	2324	1	12345	5(a)	srmv	A kusuma	5(a) 2

Step-15: Now select MOOCS, select academic year you want to apply & click on (tick mark) and enter details one by one and SAVE, it will appear in list added under one by one

MOOCS

Academic Year* 2324

Title of the MOOC's Program :

Date 13/06/2023 Active

API Group Code*

Activity Code*

SAVE DELETE RESET EXIT

Sr No.	Academic Year	SL No	Title Of the mooc Program	Deactive
1	2324	1	srmv	N

Step-16: Now select Research Project -> select academic year you want to apply & click on (tick mark) and enter details one by one and SAVE, it will appear in list added under one by one

The screenshot shows the 'Research Project' form with the following details:

- Academic Year: 2324
- Project Title: spmrv_home science
- Project Period in Months: 36
- ProjectType Code: Major Project
- Sanctioned Date: 12/06/2022
- Event Date: 12/05/2023
- Sanctioned Amount: 500000
- Active:
- Project Status: Ongoing, Completed, Hold, Cancelled
- Recurring Or Non Recurring: Non Recurring, Recurring
- Funding Agency: UGC
- API Group Code: III (c)
- Activity Code: 3c1b

The 'SAVE' button is highlighted with a red box. Below the form, a table shows the project details:

Sr No.	Academic Year	SL No	Project Title	Funding Agency
1	2324	1	spmrv_home science	UGC

Step-17: Now select Book detail -> select academic year you want to apply & click on (tick mark) and enter details one by one and SAVE, it will appear in list added under one by one

The screenshot shows the 'Book Detail' form with the following details:

- Academic Year: 2324
- Book Title: Home Science_
- Author Name: A.Kasuma
- Volume: 1
- Edition: 2nd
- Book Details: national publication
- Publisher Name: laplambort
- Publication Date: 07/12/2022
- ISBN/EAN No: 9815043210
- No Of Chapters: 1
- No Of Pages: 8
- Peer Reviewed: Yes, No
- No Of Authors: 2
- Are You Main Author: Yes, No
- Book Type: National, International
- API Group Code: Z(a)
- Activity Code: Z(a) 1
- Active:

The 'SAVE' button is highlighted with a red box. Below the form, a table shows the book details:

Sr No.	Academic Year	SL No	Book Title	Book Details
1	2324	1	Home Science_	national publication

Step-18: Now select Journal Paper Publication master -> select academic year you want to apply & click on (tick mark) and enter details one by one and SAVE, it will appear in list added under one by

Journal Paper Publication Master

Academic Year*
2324

Paper Title*
research paper on home science

Publisher
Indian journal of health sciences

Publication Date*
09/09/2022

Index Info
 Yes No

Page#
5

Volume
1

Issue
IX

Author Guide Flag
 Sole Author First Corresponding Author Research Supervisor Others

Impact Factor
Sci

Listed In University
 Yes No

Active

Journal Type*
REFERRED JOURNAL

Journal Name*
Indian journal of health sciences

API Group Code*
1

Activity Code*
1

SAVE DELETE RESET EXIT

Sr No.	ACADEMIC YEAR	SL No	Authors	Publisher	Journal name	Volume	ISSUE
1	2324	1	research paper on home science	Indian journal of health sciences	Indian journal of health sciences	1	IX

Step-19: Now select Policy Document -> select academic year you want to apply & click on (tick mark) and enter details one by one and SAVE, it will appear in list added under one by one

Policy Document (Submitted to an International Body/Organization like UNO/UNESCO/World Bank/International Monetary Fund etc., or Central Government or State Government)

Academic Year*
2324

Policy Number :
12345

Policy Title :
abcdefghijklmnpqrstuvwxyz

Policy Holder's Name :
A Kusuma

Term of policy :
1 year

Active

API Group Code*
5(b) policy document(submitted to an international body/organisation like uno/unesco/world bank/international monetary fund etc. or central government or state government)

Activity Code*
5(b) 3State

SAVE DELETE RESET EXIT

Sr No.	Academic Year	SL No	Policy Number	Policy Title	Policy Holder Name	Term of policy
1	2324	1	12345	abcdefghijklmnpqrstuvwxyz	A Kusuma	1 year

Step-20: Now select Invited Lecture-> select academic year you want to apply & click on (tick mark) and enter details one by one and SAVE, it will appear in list added under one by one

Invited Lecture

Academic Year* 2324

Title Of Talk* Talk on Home Science

Event Name* Invited talk on home science Event Date* 08/03/2023 Event Type Code* Workshop

Venue Name* SPMVV

API Group Code* 6

Activity Code* 6(d) Active

SAVE DELETE RESET EXIT

Sr No.	Academic Year	SL No	Title Talk	Event Name	Event Date	Event Type	Venue Name
1	2324	1	Talk on Home Science	Invited talk on home science	08/03/2023	Workshop	SPMVV

Step-21: Now select Thesis/Research Guidance -> select academic year you want to apply & click on (tick mark) and enter details one by one and SAVE, it will appear in list added under one by one

Thesis / Research Guidance

Academic Year* 2324

Thesis Title* Study on dept. of home science

API Group Code* III(d)

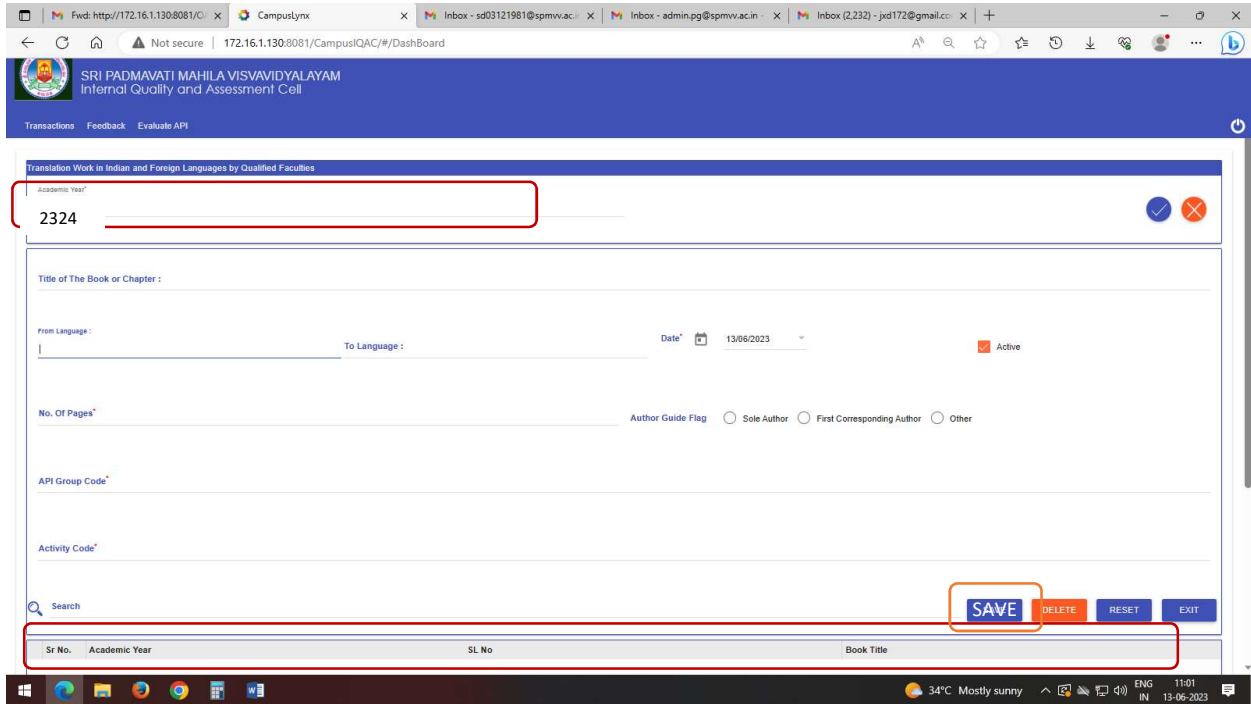
Activity Code* 3d1Degree awarded

Student Name* Varsha Date* 06/03/2023 Active

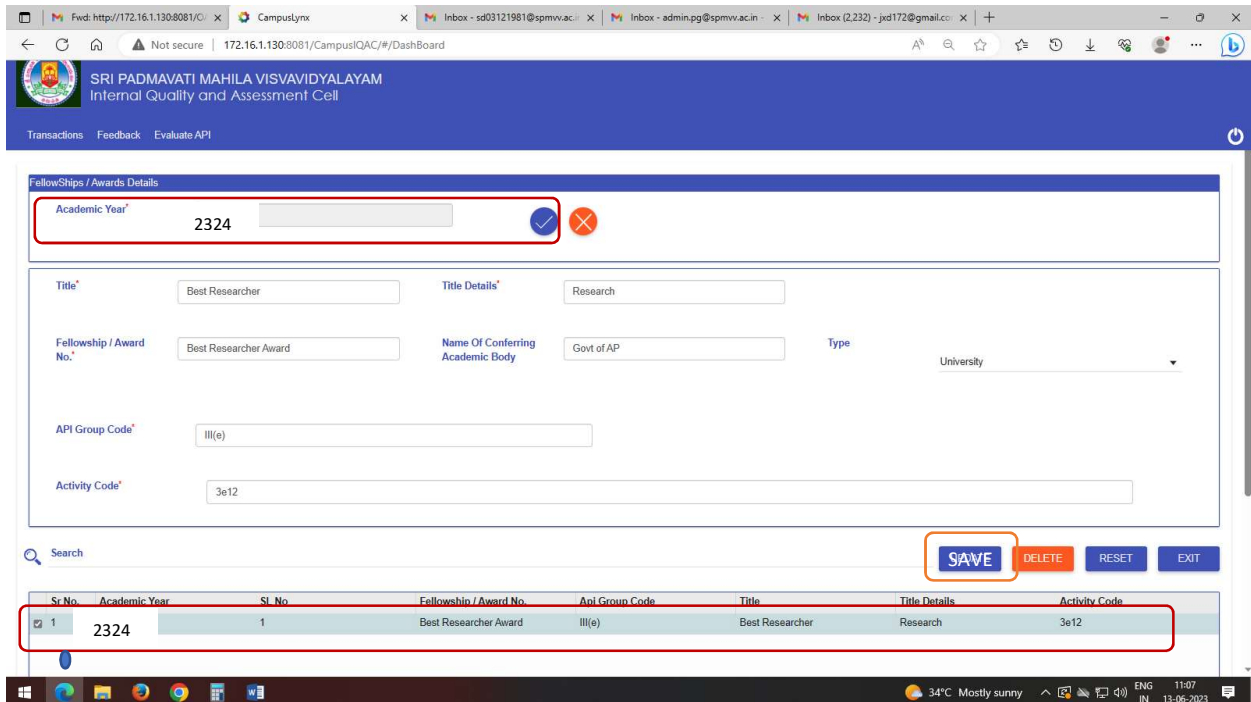
SAVE DELETE RESET EXIT

Sr No.	Academic Year	API Group	Sl. No.	Thesis Title	Student Name
<input type="checkbox"/> 1	2324	III(d)	1	Thesis on home environments - a study	Sireesha T
<input type="checkbox"/> 2	2324	4(a)	2	Institutional Report on Home Science - A Critica...	Vandana M
<input checked="" type="checkbox"/> 3	2324	III(d)	3	Study on dept. of home science	Varsha

Step-22: Now select Translation work in Indian&Foreign Languages -> select academic year you want to apply & click on (tick mark) and enter details one by one and SAVE, it will appear in list added under one by one



Step-23: Now select Fellowships/Awards Details -> select academic year you want to apply & click on (tick mark) and enter details one by one and SAVE, it will appear in list added under one by one.



Step-24: Now select E-content -> select academic year you want to apply & click on (tick mark) and enter details one by one and SAVE, it will appear in list added under one by one.

The screenshot shows the 'E-Content' form in a web browser. The form fields are as follows:

- Academic Year***: 2324 (with a tick mark icon)
- Title of E-Content:** E-content on Home Science (with an 'Active' checkbox checked)
- API Group Code***: 3(d)E-Content
- Activity Code***: 3(c) 5Development of e-content in 4 quadrants for a complete course/ e-book

At the bottom of the form, there are buttons for **SAVE**, **DELETE**, **RESET**, and **EXIT**. Below the form is a table with the following data:

Sr No.	Academic Year	SL No	Title of E-Content
1	2324	1	E-content on Home Science

Step-25: Now select Chapter Detail -> select academic year you want to apply & click on (tick mark) and enter details one by one and SAVE, it will appear in list added under one by one.

The screenshot shows the 'Chapter Detail' form in a web browser. The form fields are as follows:

- Academic Year***: 2324 (with a tick mark icon)
- Book Title**: A Kusuma
- Volume**: 1
- Edition**: 2nd
- Chapter Title**: title chapter
- Chapter Details**: spmv
- Publisher Name***: journal of home Sciences
- Publication Date**: 14/02/2023
- ISBN No**: 937094321
- NoOfChapters**: 1
- NoOfPages**: NoOfPages
- Peer Reviewed**: Yes (selected) / No
- No Of Authors**: 5
- Are You Main Author**: Yes (selected) / No
- Book Type***: National (selected) / International
- API Group Code***: 3(b)
- Activity Code***: 3a4 (with an 'Active' checkbox checked)

At the bottom of the form, there are buttons for **SAVE**, **DELETE**, **RESET**, and **EXIT**. Below the form is a table with the following data:

Sr No.	Academic Year	SL No	Book Title	Chapter Title	Chapter Details
1	2324	1	Book Title	title chapter	spm

Step-26: Now select Workshop/Refresher Course/Orientation programme -> select academic year you want to apply & click on (tick mark) and enter details one by one and SAVE, it will appear in list added under one by one

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Transactions Feedback Evaluate API

Workshop/Refresher Course / Orientation Program

Academic Year*
2324

Workshop Title*
worksho pttile

WorkShop Flag
 Workshop
 Refresher Course
 Orientation Programme

Workshop Date* 01/03/2023
 Workshop Code*
 Orientation Program Active

Venue Name spmvv
 API Group Code* III(a)

Activity Code* 3e22

Search

SAVE **DELETE** **RESET** **EXIT**

Sr No.	Academic Year	SL No	Workshop Title	Venue Name
1	2324	1	worksho pttile	spmvv

Step-27: Now select Paper Presentation -> select academic year you want to apply & click on (tick mark) and enter details one by one and SAVE, it will appear in list added under one by one

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Paper Presentation

Academic Year*
2324

Paper Title*
paper on home scienc

Conference Name*
international conference

Conference Date* 02/05/2023

Conference Type*
International Conf

API Group Code*
III(b)

Conference Type*
 Paper Presentation in Seminar OR Conference
 Resource Person
 Invited Lectures

Activity Code* 3b1

Page No Detail 10
 Venue Name spmvv Active

Search

SAVE **DELETE** **RESET** **EXIT**

Sr No.	Academic Year	SL No	Paper Title	Conference Name	Conference Type	Api Group code	Activity code	Venue Name
1	2324	1270	paper on home scienc	international conference	International Conf	III(b)	3b1	spmvv

Step-28: If you want edit in enter details in all transactions just click on button below which would edit in the list shown in below and correct details if any and UPDATE, it will save in list, if you want to delete - select from the list and just click on DELETE button.

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Transactions Feedback Evaluate API

Paper Presentation

Academic 2324

Paper Title* paper on home scienc Conference Name* international conference Conference Date* 02/05/2023

Conference Type* International Conf API Group Code* III(b)

Conference Type* Paper Presentation in Seminar OR Conference Resource Person Invited Lectures

Activity Code* 3b1

Page No Detail: 10 Venue Name: spmrv Active

Search

UPDATE DELETE RESET EXIT

Sr No.	Academic Year	SL No	Paper Title	Conference Name	Conference Type	Api Group code	Activity code	Venue Name
1	2324	1270	paper on home scienc	international conference	International Conf	III(b)	3b1	spmrv

33°C Mostly sunny 11:36 AM 13-06-2023

Step-29: Now check self-appraisal score which was entered vide category-II, if all correct, then upload documents in pdf/jpg format

Sr No	API Group	Activity Name	Score Per Activity	Self Submission III	Self Appraisal Score	Verified API Score
18		Content writer / subject matter expert for each module of MOOC's (at least one quadrant)	2	0	0	0
19		Course coordinator for MOOCs(4 credit course) (in case of MOOC's of lesser credits 02 marks / credit)	8	1	8	0
20	E-Content	Development of e-content in 4 quadrants for a complete course/ e-book	12	1	12	0

Step-30: Upload Documents one by one click and list of upload documents appear in below as a list

Name	Date modified	Type	Size
A-Study-on-Functional-and-Nutritional-...	08-Jul-22 12:04	PDF File	382 KB
e-mail proofs	07-Jul-22 14:15	Microsoft Word D...	36 KB
UCRT2111023	08-Jul-22 12:04	PDF File	899 KB
URAR21D1528	08-Jul-22 12:04	PDF File	489 KB
USR-LYCOPENE	08-Jul-22 12:04	PDF File	397 KB
self appraisal 2021-22	07-Jul-22 13:52	Microsoft Word D...	1,067 KB

Step-31: After upload documents check once and go to Category-II and click PROCEED and SUBMIT (if once submit here it is not edit again, so please check all details correct and SUBMIT).

172.16.1.130:8081/CampusIQAC/#/Dashboard

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Transactions Feedback Evaluate API

CATEGORY II METHODOLOGY FOR UNIVERSITY TEACHERS FOR CALCULATING ACADEMIC/RESEARCH SCORE

Sl. No.	Description	Weightage	Number of Publications	Score	Maximum Score	Percentage
3	Book authored which are published by:					
	International publishers	12	1	12	0	
4	National publishers	10	0	0	0	
5	Chapter in edited book	5	0	0	0	
Total API Score:- 58						

EXIT PROCEED SUBMIT

Upload Docs

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Step-32: It will go to home page and click feedback and select self-appraisal and submit.

oamdcap.gov.in WhatsApp Campuslynx

172.16.1.130:8081/CampusIQAC/#/Dashboard

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Transactions Feedback Evaluate API

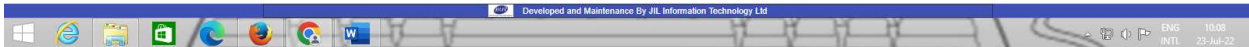
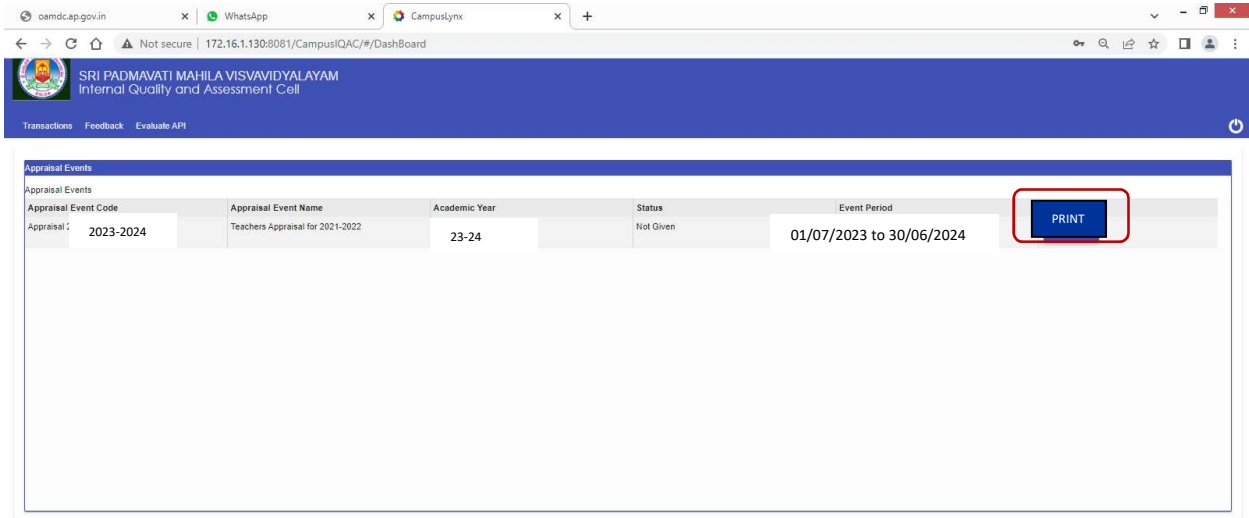
Appraisal Events

Appraisal Event Code	Appraisal Event Name	Academic Year	Status	Event Period	Submit	
Appraisal 2023-2024	Teachers Appraisal fo	23-24	23-24	Not Given	01/07/2023 to 30/06/2024	SUBMIT

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10:07 23-Jul-22

Step-33: Now click on SUBMIT and click on PRINT button filled-in Self Appraisal form will be downloaded in pdf format.



Sri Padmavati Mahila Visvavidyalayam
(Women's University)
Accredited by NAAC with 'A' Grade
TIRUPATI-517502
PART 'A'
PERFORMANCE APPRAISAL (01/07/2023 to 30/06/2024)

SECTION-A: GENERAL

1. Name	: AJ
2. Designation	: PROFESSOR
3. Name of the Department / Centre	: IF
4. Email Telephone / Mobile Number	: 610
5. Year Of Performance Appraisal	: 2223

ASSESSMENT CRITERIA AND METHODOLOGY FOR UNIVERSITY/COLLEGE TEACHERS

S.NO	ACTIVITY	Grading Criteria
1	Teaching (Number of classes taught/total classes assigned)* 100% (Classes taught includes sessions on tutorial, lab and other teaching relate activities)	Good
2	Involvement in the university /college students related activities research activities	Good
	(a) Administrative responsibilities such as head, Chairperson/ Dean /director/ Co-coordinator, Warden etc.	
	(b) Examination and evaluation duties assigned by the college/university or attending the examination paper	
	(c) Student related co- curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.	
	(d) Organizing seminars/ conferences/ workshops, other college/university activities.	
	(e) Evidence of actively involved in guiding PH.D students	
	(f) Conducting minor or major research project sponsored by national or international agencies	
	(g) At least one single or joined publication in peer-reviewed or UGC list of Journals.	

S.No 1: 180% and Above - GOOD
Below 80% but 70% and above- Satisfactory
Less Than 70%- Not satisfactory

S.No 2: Good - Involved in at least 3 activity
Satisfactory - 1-2 activities
Not-satisfactory- Not involved/undertaken any of the activities

3(c) 7	Contribution to development of e-content module in complete course/ paper / e-book (at least one quadrant)	Contribution to development of e-content module in complete course/ paper / e-book (at least one quadrant)	2	-	0
3(c) 8	Editor of e-content for complete course/ paper/ e-book	Editor of e-content for complete course/ paper/ e-book	10	-	0
4(a) 1	Ph.D	Ph.D	2	-	0
4(a) 2	M.Phil./P.G dissertation	M.Phil./P.G dissertation	2	-	0
4(b) 1	More than 10 Lakhs	More than 10 Lakhs	10	-	0
4(b) 2	Less Than 10 Lakhs	Less Than 10 Lakhs	10	-	0
4(c) 1	More than 10 lakhs	More than 10 lakhs	5	-	0
4(c) 2	Less Than 10 Lakhs	Less Than 10 Lakhs	2	-	0
4(d)	(d).Consultancy	(d).Consultancy	3	-	0
5(b) 1	International	International	10	-	0
5(b) 2	National	National	7	-	0
5(b) 3	State	State	4	-	0
5(c) 1	International	International	7	3*7=21	0
5(c) 2	National	National	5	-	0
6(a)	International(Abroad)	(6)International(Abroad)	7	-	0
6(b)	International (Within country)	(6)International (Within country)	5	1*5=5	0
6(c)	National	(6)National	3	10*3=30	0
6(d)	State/University	(6)State/University	2	-	0
5(a)	International	International	10	-	0
	National	National	7	-	0
Total of :-CATEGORY II				68.0	0

The research score for research papers would be argued as follows:
Peer- Reviewed or UGC-Listed Journals(Impact factor to be determined as per thomson Reuter's list):