

**University of Sri PADMAVATI MAHILA VISVAVIDYALAYAM  
PBAS Proforma for Promotion under CAS**

**PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND**

- 1. Name (in Block Letters) :**
  
- 2. Father's Name/Husband's Name:**
  
- 3. Department:**
  
- 4. Current Designation & Grade Pay:**
  
- 5. Date of last Promotion:**
  
- 6. Which position and grade pay are you an applicant under CAS?**
  
- 7. Date of eligibility for promotion:**
  
- 8. Date and Place of Birth:**
  
- 9. Sex:**
  
- 10. Martial status:**
  
- 11. Nationality:**
  
- 12. Indicate whether belongs to SC/ST/OBC category:**
  
- 13. Address for correspondence (with Pincode):**
  
- 14. Permanent Address (with Pin code):**

**Telephone No:**

**Email:**

**15. Academic Qualifications (Metric till post graduation):**

<b>Examination</b>	<b>Name of the Board/University</b>	<b>Year of Passing</b>	<b>Percentage of Marks obtained</b>	<b>Division/ Class/Grade</b>	<b>Subject</b>
<b>High School/Matric</b>					
<b>Intermediate</b>					
<b>B.A/B.Sc/B.Com/ B.Mus</b>					
<b>M.A/M.Sc/M.Com/ M.Mus</b>					
<b>Others examination, if any</b>					

**16. Research Degree(s)**

<b>Degrees</b>	<b>Title</b>	<b>Date of award</b>	<b>University</b>
<b>M.Phil.</b>			
<b>Ph.D./D.Phil.</b>			
<b>D.Sc/D.Litt</b>			

**17. Appointments held prior to joining this institution**

<b>Designation</b>	<b>Name of Employer</b>	<b>Date of Joining</b>		<b>Salary with Grade</b>	<b>Reason of leaving</b>
		<b>Joining</b>	<b>Leaving</b>		

**18. Posts held after appointment at this institution**

<b>Designation</b>	<b>Department</b>	<b>Date of actual Joining</b>		
		<b>From</b>	<b>To</b>	<b>Grade</b>

19. Period of teaching experience: P.G. Classes (in years)   
: U.G. Classes (in years)

20. Research Experience excluding years spent in M.Phil/Ph.D. (In years)

21. Fields of Specialisation under the Subject/Discipline

(a) ..

(b) ..

22. Academic Staff Colleges Orientation /Refresher Course attended:

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Name of the Course/ Summer School	Place	Duration	Sponsoring Agency
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## **PART B: ACADEMIC PERFORMANCE INDICATIONS**

(Please see detailed instructions of the PBAS before filling out this section)

### **CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

(i) Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester-wise details, where necessary)

<b>S.No.</b>	<b>Course / Paper</b>	<b>Level</b>	<b>Mode of Teaching*</b>	<b>No. of classes per week allotted</b>	<b>No. of classes Attended</b>	<b>% of classes /practicals taken as per documented record</b>

\*Lectures (L), Seminars (S), Tutorial (T), Practical (P), Contact Hours (C)

		<b>API Score</b>
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below which no score may be given)	
(b)	Teaching Load in excess of UGC norm (max score: 10)	

(ii) Reading / Instructions material consulted and additional knowledge resources provided to students

<b>S.No.</b>	<b>Course / Paper</b>	<b>Consulted</b>	<b>Prescribed</b>	<b>Additional Resource provided</b>
API score based on preparation and imparting of knowledge / instruction as per curriculum & syllabus enrichment by providing additional resources to students (max. score: 20)				API Score

(iii) Use of Participatory and innovative Teaching-Learning Methodologies, Updating of subject content, course improvement etc.

<b>S.No.</b>	<b>Short Description</b>	<b>API Score</b>
	Total Score (Max Score: 20)	

(iv) Examination Duties Assigned and Performed

S.No.	Type of Examination Duties	Duties Assigned	Extent to which Carried out (%)	API Score
	Total Score (Max Score: 25)			

**CATEGORY: II: CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES**

Please mention your contribution to any of the following:

S.No.	Type of Activity	Average Hrs/Week	API Score
	(i) Extension, Co-curricular & field based activities		
	<b>Total (Max: 20)</b>		
	(ii) Contribution to corporate Life and Management of the institution	Yearly/Semester wise responsibilities	API Score
	<b>Total (Max: 15)</b>		
	(iii) Professional Development Activities		
	<b>Total (Max: 15)</b>		
	<b>Total Score (i + ii + iii) (Max: 25)</b>		

**CATEGORY: III. RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS**

A) Published Papers in Journals

S.No.	Title with page Nos.	Journals	ISSN/ ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of Co-authors	Whether you are the main author	API Score

B) (i) Articles /Chapters published in Books

S.No.	Title with page Nos.	Book Title, Editor publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of authors	Whether you are the main author	API Score

(ii) Full papers in conference proceedings

S.No.	Title with page Nos.	Details of Conference Publication	ISSN/ ISBN No.	No. of authors	Whether you are the main author	API Score

iii) Books published as single author or as editor

S.No.	Title with page Nos.	Type of Books & Authorship	Publisher & ISSN/ ISBN No.	Whether peer reviewed	No. of authors	Whether you are the main author	API Score

III C). Ongoing and Completed Research Projects and Consultancies

(c) (I & II) Ongoing Projects / Constancies

S.No.	Title	Agency	Period	Grant / Amount Mobilized (Rs. Lakh)	API Score

**(c) (iii & iv) Completed Projects / Consultancies**

S.No.	Title	Agency	Period	Grant / Amount Mobilized (Rs. Lakh)	Whether policy document /patent as outcome	API Score

**(D) Research Guidance**

S.No.	Numbers Enrolled	Thesis Submitted	Degree awarded	API Score

**(E) (i) Training Courses, Teaching-Learning-Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)**

S.No.	Programmes	Duration	Organised by	API Score

**(E) (ii) Papers presented in Conferences, Seminars, Workshops, Symposia**

S.No.	Title of the Paper presented	Title of conference/ seminar	Organised by	Whether International / National / State / Regional / College or university level	API Score

**(E) (iii) Invited Lectures and Chairmanships at national at international conferences/seminar etc.**

S.No.	Title of Lecture /Academic session	Title of conference / Seminar etc.	Organised by	Whether International / National	API Score

#### IV. SUMMARY OF API SCORES

<b>S.No.</b>	<b>Criteria</b>	<b>Last Academic year</b>	<b>Total Score –API for Assessment period</b>	<b>Annual Av. API Score for Assessment period</b>
<b>I</b>	<b>Teaching, Learning and Evaluation related activities</b>			
<b>II</b>	<b>Co-curricular, Extension, Professional development etc</b>			
<b>III</b>	<b>Research and Academic contribution</b>			



**PART C: OTHER RELEVANT INFORMATION**

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

S.No.	Details (Mention year, value etc. where relevant)

**LIST OF ENCLOSURES:** (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1	6
2	7
3	8
4	9
5	10

I certify that the information provided is correct as per records available with the university and /or documents along with duly filled PBAS proforma.

Signature of the faculty with

Designation, Place & Date

Signature of HOD / School  
Chairperson/Principal

**N:B:** The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.